

## **BRIXWORTH PARISH COUNCIL**

### ***Minutes of the meeting held on Tuesday, 26 July 2011 at 7.15p.m. in the Community Centre, Spratton Road, Brixworth***

**Present:** Councillors: I Barratt, C Bament, Mrs J Fitzgerald, Mrs E Nunn, D Parnaby, S Pointer, R Vizor, M Ward and Mrs E Wiig

**In Attendance:** Mrs J Macken – Parish Clerk  
Mr R Chattaway - BRANE  
Mr M Nice - Centre Manager  
Three members of public

*In the absence of the Chairman and Vice Chair, Cllr Barratt was duly elected to Chair the meeting.*

#### **11/1292 Apologies for absence**

Apologies were accepted from Cllr M Lacey, Cllr R Monk and Cllr K Parker.

Apologies had been received from Sgt Grady and PCSO Hillery.

#### **11/1293 Declaration of Interest on Agenda Items**

Cllr E Wiig declared a personal interest – Member of another Local Authority and Member of the District Council Planning Committee

#### **11/1294 Signing of the Minutes of the Last Meeting 28 June 2011**

The minutes of the last meeting held on 28 June 2011 was signed by the Chairman as a true and correct record of this meeting.

#### **11/1295 Public Open Forum**

A resident raised his concerns with regards to the shopkeepers, in Hunters Way, increasing use of providing shoppers with plastic bags. It was agreed to write to the shopkeepers to encourage the practice of having a 'plastic bag free Brixworth'.

Mr Chattaway, Chairman of BRANE reported that the District Council had received the planning application for the 150 houses off Northampton Road, but it had not yet been registered. So far BRANE has 2,750 signatories on the petition, which is opposed to development outside the village boundary. A planning application for 14 houses off Eaglehurst, on Ilmor's Car Park, had been submitted and registered. Barratts are interested in developing the land between the David Wilson homes and the allotments off Northampton Road.

#### **11/1296 Police Representative Report**

The following report had been received: -

- 04/07/2011 Theft – Holcot Road – Unknown person has used unknown instrument to remove cast iron lids to BT cables.
- 10/07/2011 Criminal Damage – Holcot Road – Unknown persons have thrown stones into BT compound and smashed a window.
- 18/07/2011 Burglary Dwelling – Burrows Vale – Unknown person breaks into rear of property and takes car keys to a BMW X 3 vehicle taken
- 21/07/2011 Theft In A Dwelling – Kennel Terrace –House party, unknown person removes purse from within the property

- 24/07/2011 Criminal Damage – Northampton Road – Unknown group of youths start a fight with 2 x males and then throw a brick at car windscreen causing it to smash.

The Chairman reported that the next Community Panel meeting is to be held on 28 July 2011. Cllr Bament and Cllr Parnaby will be attending.

### **11/1297 County Councillors Report**

Cllr Millar reported that he had been advised that the A508 crossing would be happening soon. The WNJPU is moving as fast as it can with the Joint Core Strategy and it would hopefully be ready by October – December 2011. The Localism Bill encourages growth, which must be sustainable by a community. Cllr Millar congratulated the council on looking to formulate a Neighbourhood Plan, which must be right for the village and to prevent the formation of two village centres.

### **Planning**

#### ***11/1298 Minutes of Meetings 18 July 2011***

The Minutes of the Committee Meeting held on the 18 July 2011 having been previously distributed was accepted.

#### ***11/1299 Approvals and Refusals June 2011***

The following approvals and refusals were noted.

*Cllr E Wiig moved to sit with the members of the public to only observe, whilst the next two planning applications were considered by the Parish Council.*

#### ***11/1300 DA/2011/0534 Brixworth Nursery Farm Ltd, Holcot Road, Brixworth Extension to existing building to form administration, reception and secure garage with extension to car park***

The Parish Council has no objection.

#### ***11/1301 DA/2011/0541 20 Tantree Way, Brixworth Conversion of part of garage to playroom/study***

The Parish Council has no objection.

### **Finance**

#### ***11/1302 Income Received for June 2011***

<b>Received from</b>	<b>Details</b>	<b>£</b>
NatWest Bank	Interest Apr - June 2011	15.06
Community Centre	Cleaning Costs 2010 -11	2,699.75
AFC Crown	Hire of C/Rooms & Pitch	40.00
		<hr/>
		<b>2,754.81</b>
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#### ***11/1303 Bank Reconciliation as at 30 June 2011***

The bank reconciliation as at the 30 June 2011 was reported and accepted as follows:

Current Account	£16,648.98
Reserve Account	£144,552.32
Less Cheques outstanding	£10,672.44
Balance Carried forward as at 1.07.11	£150,528.86

#### ***11/1304 Income and Expenditure & Reserves Report for June 2011***

The Clerk reported that unfortunately, the Income and Expenditure reports were not available. The recent Sage renewal included an update and the Sage software is no longer compatible with the Clerk reporting software.

#### ***11/1305 Clerk Software Update***

It was agreed to purchase the Clerk software update at a cost of £55.00, to enable the Clerk to produce the budget reports.

#### ***11/1306 Bills for Payment for July 2011***

A schedule of payments, to be made in July 2011 was available to each member at the meeting.

It was resolved for the following accounts to be passed for payment; therefore the Chairman signed the schedule of payments.

<b><u>Direct Debit Payments</u></b>			<b>£</b>
	<b>Payment To</b>	<b>Reason for Payment</b>	
	British Gas Business	Elec. Chgs Apr -June - Changing/Rooms	198.69
<b><u>Chq. No.</u></b>	<b><u>Minute No.</u></b>	<b><u>Payment To</u></b>	<b><u>Reason for Payment</u></b>
4605		Groundsman	Groundman's Salary July 2011
4606		Clerk	Clerk's Salary July 2011
4607		Part time Groundsman	P/T Groundsmans wages July 2011
4608		Cleaner	Cleaner Com. Centre wages July 2011
4609		Litter Picker	Litter Picker wages July 2011
4610		Revenue & Customs	PAYE Tax & NI July 2011
4611		NCC	Pension Contribution July 2011
4612		Mrs J Macken	Postage
4613		Part time Groundsman	Replacement Chq. No. 4402
4614		E.ON	Street Light Elec. Chgs. April - June 11
4615		Lovell Hardware	Materials for groundsman
4616		Anglian Water	Mill Gdn Water Chgs April - July 2011
4616		Anglian Water	C/Rooms Water Chgs April - July 2011
4617		ESPO	Support arms - Goal Posts
4618		Mr C Bament	Parish Councillor Expenses
4619		Mr M Lacey	Parish Councillor Expenses
4620		Brixworth Comm. Ctr	VAT refund - April - June 2011
4621 11/1261		Brixworth Youth Foundation	Community Grant
4622 11/1275		NCALC	Training Courses - 30.6.11 & 8.7.11
4623 11/1227		Navigus Planning	Planning Presentation
4624		Maintenance Services	Electrical Inspection - C/Rooms
4625 11/032r		Ray Bell & Son	8 Cyd Skip
4626 11/033e		BTCV	Work to Millennium Garden
4627		A H Blason & Son	Fuel
			<b>146.53</b>
			<b><u>8,563.52</u></b>

***11/1307 Report on Damage to Ashway Playing Field Gate***

Further to the discussion held at the Recreation Committee meeting the Clerk has contacted the Local Police who have informed her that the address given is not a residential property. The Clerk has tried to contact and left messages for members of the away team football club to contact her. It was agreed for the Clerk to continue to try to contact the football team.

***11/1308 Decoration of Community Centre***

It was noted that the Parish Council holds funds for the redecoration of the Community Centre in its Reserve Bank Account.

The Clerk had received three quotations as follows: -

Quote One	£1,990
Quote Two	£4,670
Quote Three	£5,905

It was agreed to accept Quote one from Harris Decorating at a cost of £1,990, for the decoration of the Community Hall, room, foyer and stairs during the summer holidays.

***11/1309 Parish Councillor Allowance***

It was resolved for the Finance Committee to consider a Parish Councillor Allowance at its budget-setting meeting in October.

***11/1310 Six Month Check on the Accounts (September – March 11)***

Cllr Monk had emailed a report stating that the Parish Council's financial controls are being fully applied and have been over the review period.

***Recreation and Amenities Development***

***11/1311 To Accept Minutes of Meetings 19 July 2011***

The Minutes of the Committee Meeting held on the 7 July 2011 having been previously distributed was accepted.

***11/1312 Six Month Security Review of the St David's Recreation Ground Car Park***

It was resolved to continue to change the combination of the gate for a further six months.

***11/1313 Highways and Environment***

Cllr Parnaby reported that the corner of Spratton Road/Northampton Road has been resurfaced. Concerns were raised with regards to flooding at the bottom of Froghall and parking near the pedestrian crossing on Northampton Road, both to be discussed at the next committee meeting.

***11/1314 Report on Brixworth Neighbourhood Plan Working Group***

A report had been previously circulated to all members. There are currently 10 –11 members of the group. There was an article in the Chronicle and Echo about the group. The next meeting is to be held on 9 August 2011.

***11/1315 Parish Councillor Surgeries Update***

Concerns were raised that member of the public are still not aware of the surgeries. Dates to be advertised in the Newsletter again and mentioned in the Chronicle and Echo.

### **11/1316 Autumn Newsletter**

Following a few amendments to the Newsletter, in line with the new Public Relations Plan, it was resolved to approve the Newsletter, to be printed and circulated in the next edition of the Bulletin at a cost of £200.00.

### **Correspondence for discussion**

#### ***11/1317 Letter from Brixworth Community Panel***

A letter received from the Community Panel, had been previously circulated to members. The comments were noted. Cllr Bament and Cllr Parnaby would be attending the next meeting.

#### ***11/1318 NCALC – Annual Conference 22 October 2011***

It was resolved for Cllr Bament, Cllr Fitzgerald and Cllr Pointer to attend the NCALC AGM and conference. Cllr Bament to be the voting delegate.

#### ***11/1319 NCC Library Review Stakeholder Consultation***

Following a discussion it was resolved to respond with the following suggestions for the upstairs level in Brixworth Library.

To convert the area into offices/meeting rooms for the following: -

- Hot desks
- Police Office
- BCF Contact Office
- Estate Agents office
- Citizens Advice Bureau

It was suggested that the Parish Council has a small budget for a community project and might consider contributing to the conversion.

#### ***11/1320 NCC – Building a New Approach to Prevention***

It was noted that NCC are running discussion groups across the County on the proposed new approach to prevention services.

### **11/1321 Correspondence for information only**

The Chairman reported that the correspondence file was available for circulation.

### **11/1322 Date of Next Meetings**

The next Full Council Meeting is to be held on 23 August 2011 in the Community Hall, Library/Community Centre.

### **Urgent Matters For Report Only**

#### **11/1323 Questionnaire**

It was agreed to have a meeting, after the Planning Committee meeting on 8 August 2011, to discuss the outcome of the recent survey. To report back to the next Full Council.

### **11/1324 Facebook**

A facebook page has now been set up for the Parish Council. Cllr Fitzgerald and the Clerk are to administer the page.

There being no other business the meeting closed at 9.15pm

..... Chairman  
Signed as a true record of the above meeting.

Dated 23 August 2011